

Name _____

Date _____

Event and Activity Form

SchoolCashOnline



Teachers, when you have an upcoming event, trip or activity, please fill out the form below and include it with your trip package submission to the Office.

Name of Event/Activity
e.g. Apple Orchard Trip

Date of Event
e.g. Tuesday, October 12, 2020

Description
e.g. date, time, bus departs, bus returns,
pack a lunch, rain or shine

Posting Date
Parents see item on this date

Purchase Deadline
Parents must purchase by this date

Cost
Note: parents may see a higher price
due to an administrative fee that may be
added

Deposit Category
e.g. Junior Girls Basketball

Group of Students Attending
e.g. Junior Girls Basketball Team

Principal Signature _____

Date _____