

SHERMAN INDEPENDENT SCHOOL DISTRICT
REQUEST FOR ADMINISTRATION OF MEDICATION IN SCHOOL

In accordance with the Texas Education Code, SISD has adopted the following policy concerning the administration of medication to students by school employees. No school employee shall be authorized to administer a medication to a student unless the following conditions have been met:

1. A signed request to administer the medication to the student has been provided by a parent, legal guardian, or other person having legal control of the student stating:
 - a. full name of student
 - b. name of medication
 - c. reason medication needed
 - d. dates and time to give medication
 - e. dosage
 - f. doctor's name
2. The medication must be in its original container and properly labeled with the student's full name. Sample Medications must be accompanied by a Doctors' written order. If not, it will be sent home with the student. Medications must be age appropriate. Aspirin is an important example. Aspirin usage by children and adolescents has been associated with the rare, but often fatal REYES SYNDROME disorder.

The nurse may not administer aspirin-containing products to students 18 years of age or younger without prior written physician and parent consent.

3. Special agents such as herbs, vitamins, amino acids and homeopathic remedies will require the following before they can be administered:
 - a. Physician ordered
 - b. Written parent consent
 - c. Specific instructions for use
4. Supplements must be in the original container that is up-to-date and age-appropriate. **SPECIAL NOTE:** The school nurse will not be obligated to administer any non-FDA approved substance for which she has no training, knowledge or familiarity as in accordance with the Texas Board of Nurse Examiner regulations.
5. Non-prescription medication may not be kept at school longer than five school days unless a written statement by The physician is received stating it is to be used through the school year for a specific condition.
6. School personnel will not be responsible for sending medication home on a daily basis. Only the school nurse or Principal's designee(s) shall administer medications.
7. Parents assume all risk for medication sent to school. It is the parent's responsibility to notify school personnel about medication.
8. Medication used at school is to be kept in the clinic. This includes non-prescription medication, such as cough drops, throat spray, and Tylenol.

Teacher: _____ Grade: _____ Drug Allergies: _____

Student's Full Name: _____

Medication Name: _____ Doctor: _____

Dosage (mg.): _____ Number to be given: _____

Time to be Given: _____

Reason Medication is Given: _____

Date Brought to School _____ Date to Send Home _____

Parent Signature: _____

Use Reverse Side for Multiple Medication